

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
Video Conference  
April 27, 2021 – 5:00 p.m.**

**I. Call to Order**

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on April 20, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on April 19, 2021, posted on the District website on April 23, 2021, and sent to the Township Clerk on June 19, 2020, and on April 16, 2021.

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present	Dr. Sandra Alberti
Present	Mr. Jack Fairchild
Present	Mrs. Dria Law (arrived 5:36 p.m.)
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva (arrived 5:38 p.m.)
Present	Mr. Maurice Weeks
Present	Mr. David A. Weinstein
Present	Ms. Lauren Romano, Vice-President
Present	Mrs. Caryn Shaw, President
Present	Ms. Alicia D'Anella, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Dr. Carolyn Gibson, Interim Director of Human Resources
Present	Mr. Jeffrey Arey, Director of Instructional Technology

**V. Executive Session- 5:30 p.m.**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel
- HIB
- Attorney-Client Privilege – Mediation and Grievance

Moved by: Dr. Alberti                      Second: Mr. Fairchild                      Vote: 7 - 0

**VI. Return to Public – 7:00 p.m.**

Moved by: Mr. Fairchild                      Second: Mr. Weinstein                      Vote: 9 - 0

## VII. Routine Matters

### A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-215:

March 16, 2021 Executive Session  
March 16, 2021 Regular Meeting

March 23, 2021 Executive Session  
March 23, 2021 Special Meeting

Moved by: Dr. Alberti      Second: Ms. Romano      Vote: 9 - 0

### B. Communications

**C. President's Remarks** – Mrs. Shaw welcomed the public.

### D. Student Board Representatives

- Cara Petrycki updated the Board and community on various senior activities which included prom plans, graduation plans, SEL activities, pep rally plans and the remaining school days.
- Claire Hurren updated the Board and community on various Madrigal activities, online concerts, and MHS musical performances.
- Bhavika Verma updated the Board and community on the return to five half days of school.
- Audrey Barr updated the Board and community on various fundraising activities at WAMS which included World Central Kitchen and Water Warriors projects.

### E. Educational Highlights –Superintendent's Monthly Report

#### 1. General Updates

- Good News – Fundraising efforts on behalf of the William Allen Middle School
  - World Central Kitchen
  - Water Warriors – Chris Long FoundationMr. Matt Keith, WAMS Principal provided a video to the Board and community regarding the fundraising efforts.
- “Reflections Continued” – Carole Butler  
Ms. Butler provided a presentation to the Board and community entitled “Reflections Continued.”
- District Reentry – Present and September 2021  
Dr. McCartney updated the Board and community on district reentry conversations for September 2021.
- “Unsung Heroes” – Dria Law  
Mrs. Law shared a presentation with the Board and community entitled “Unsung Heroes” which thanked the food service and transportation staff for their services.

### F. Board Committee Reports – Questions and Comments

- a. **Finance and Operations** – Mr. Weinstein updated the Board on recent Finance and Operations committee meetings. Topics included full day model discussions, transportation issues, food service issues, utilizing Genesis for meal ordering, outdoor dining options, instructional time changes, choice remote student impact, recommendation of the F&O committee not to deploy full day until September 2021, and budget updates.

Mr. Villanueva commented that the F&O committee was not unanimous in their full day recommendation. Mr. Villanueva stated that he believes we should be opening for full days now.

- b. **Policy** – Mr. Fairchild updated the Board on the recent Policy committee meeting. Topics included policies listed under the policy section of the agenda, as well as possible transportation policy revisions.
- c. **Curriculum Committee** – Dr. Snyder updated the Board on the recent Curriculum Committee meeting. Topics included student learning data, draft presentations, full day reopening discussions, science schedule changes, and math topics at the UES.
- d. **Communications Committee** – Mrs. Law updated the Board on the recent Communications Committee meeting. Topics included an upcoming Community Engagement Forum on Race and Racism, the website COVID dashboard, future Board meetings, and unsung heroes recognition.
- e. **Ad-Hoc Committee** – Dr. Alberti updated the Board on ad-hoc committee discussions.
- f. Mr. Weeks updated the Board on MoorArts activities.

## **G. Public Comment**

### **1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weinstein      Second: Mr. Weeks      Vote: 9 - 0

### **2. Public Comment on Agenda Items**

- a. Carole Dever of 310 N. Stanwick Road commented on class sizes at the South Valley Elementary School.
- b. Tara Pal of 248 N. Reading Drive asked if information could be explained on an item on Ms. Butler's presentation.
- c. Laura Frederico of 440 Oldershaw Avenue asked if the district has done anything to prepare for potential ransomware attacks.
- d. Austin Haynes of 427 Glen Avenue thanked the staff for all of their work. Mr. Haynes updated the Board on a scholarship available through the alumni association.
- e. Doug Maute of 141 Pleasant Valley Avenue encouraged the Board to keep public comment through electronic methods when starting in person meetings. Mr. Maute commented on full day reopening.
- f. Jill Macaluso of 800 Golf View Road commented that she was disappointed in the updates on full day plans and the Interim Superintendent position.
- g. Karen Vidal of 441 Oldershaw Avenue went over statistics on COVID currently and reminded all that Burlington County is currently high risk. Ms. Vidal talked about busing issues at South Valley Elementary and expressed concerns on changes in courtesy busing.
- h. Colleen Thornton of 16 Bramley Road asked about current quarantine procedures.
- i. Cheryl Makopoulos of 5 Walnut Court thanked the staff for the transition to five days a week.
- j. Peter Macaluso of 800 Golf View Road commented that he believes the quarantine procedures are designed to punish the shift to five half days. Mr. Macaluso expressed concerns on the Interim Superintendent process.

- k. Melvin Sheppard of 406 Glen Avenue stated that the alumni association is fully committed to assist students in high school now as they transition to college or the workforce.
- l. Colette Lamidi of 68 Red Leaf Road stated that trust is a two way street. Models were updated throughout the year and demands to shift are often biased.

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein      Second: Mrs. Law      Vote: 9 – 0

Dr. Alberti logged off at 9:15 p.m.

**VIII. Budget Presentation**

Mr. Heiser went through a prepared budget presentation.

**IX. Public Hearing on the 2021-2022 Proposed Budget**

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be opened.

Moved by: Mr. Weeks      Second: Mr. Weinstein      Vote: 8 – 0

**X. Budget Public Hearing Comments**

- 1. Nicole MacHenry of 3 Shelter Rock Place asked for clarification on the effect on state aid the district would receive, should parents move their children to private schools.
- 2. Doug Maute of 141 Pleasant Valley Avenue expressed concern over increasing taxes during the pandemic.

Mr. Weinstein thanked the Administration for their work on the budget.

Dr. Alberti joined the meeting at 9:45 p.m.

**XI. Close Public Hearing on the 2021-2022 Budget**

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be closed.

Moved by: Mr. Weinstein      Second: Mrs. Law      Vote: 9 - 0

**XII. Adoption of Final Budget – 2021-2022**

MOTION:

BE IT RESOLVED that the final budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
2021-22 Total Expenditures	78,173,502	1,692,335	5,003,257	84,869,094
Less: Anticipated Revenues	10,940,285	1,692,335	416,949	13,049,569
Taxes to be Raised	67,233,217	0	4,586,308	71,819,525

BE IT FURTHER RESOLVED, that the Moorestown Township Board of Education includes in the budget the use of banked cap in the amount of \$190,000. The purpose of the banked cap is to continue to provide resources to our schools as they meet the needs of our pupils in the areas of programming, safety, and security. The use of this banked cap cannot be deferred or incrementally completed over time.

BE IT FURTHER RESOLVED, that the proposed base budget exceeds the State's Adequacy Budget.

Moved by: Mr. Weinstein

Second: Mr. Fairchild

Vote: 8 – 1

No: Mr. Villanueva

### **XIII. Reports to the Board**

#### **A. Business Administrator/Board Secretary**

- 1. Financial Reports of the Board Secy.** – February, 2021 – Exhibit #21-216
- 2. Treasurer's Report** – January and February, 2021 – Exhibit #21-217
- 3. Cafeteria Report** – February and March, 2021 – Exhibit #21-218

#### **Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

#### **4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of February, 2021 attached as Exhibit #21-219.

#### **5. Approval of Bills**

I recommend approval of the bills, in the amount of \$11,828,130.39 attached as Exhibit #21-220.

**Approval of Items 1 – 4:**

Moved by: Mrs. Law

Second: Dr. Alberti

Vote: 9 - 0

**Approval of Item 5:**

Moved by: Mrs. Law

Second: Dr. Alberti

Vote: 8 – 0, Abstain – 1  
Abstention: Mr. Weinstein

**XIV. Recommendations of the Superintendent**

**A. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0145 Board Member Resignation and Removal
- Regulation 1642 Earned Sick Leave Law
- Policy 1643 Family Leave Act
- Policy 5330.01 Administration of Medical Cannabis
- Regulation 5330.01 Administration of Medical Cannabis
- Policy 7425 Lead Testing of Water in Schools
- Regulation 7425 Lead Testing of Water in Schools
- Policy 0164.6 Remote Public Board Meetings during a Declared Emergency

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #21-221.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 6470.01 Electronic Funds Transfer and Claimant Certification
- Regulation 6470.01 Electronic Funds Transfer and Claimant Certification
- Policy 7510 Use of School Facilities
- Policy 8561 Procurement of Procedures for School Nutrition Programs
- Policy 1648 Restart & Recovery Plan Appendices

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #21-222.

**3. Policies and Regulations to be Abolished**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 7430                      School Safety
- Regulation 7430                School Safety
- Policy 2415.01                  Academic Standards, Academic Assessments and  
Accountability
- Policy 2415.03                  Highly Qualified Teachers

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #21-223.

**Approval of Item 2, Policy 1648 only:**

Moved by: Mr. Fairchild            Second: Mrs. Law                      Vote: 8 – 1  
No: Mr. Villanueva

**Approval of Items 1 – 3 as amended, not including Policy 1648 in Item 2:**

Moved by: Mr. Fairchild            Second: Mrs. Law                      Vote: 9 - 0

**B. Educational Program**

**1. Burlington County Alternative School Placement for 2020 - 2021**

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #21-224 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**2. Home Instruction 2020 - 2021**

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-225 for the 2020-2021 school year.

**Approval of Items 1 – 2:**

Moved by: Mr. Weeks                      Second: Mrs. Law                      Vote: 9 - 0

**C. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-226.

## **2. Donations**

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

## **3. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-227.

## **4. Middle School Athletic Schedules – Spring 2021**

MOTION:

I recommend the Board approve the Middle School Spring 2021 athletic schedules as listed in Exhibit #21-228.

## **5. Burlington County Educational Services Unit Professional Services 2021-22**

The Burlington County Educational Services Unit provides districts with a variety of professional services on an “as requested” basis.

MOTION:

I recommend that the Board approve the Burlington County Educational Services Unit Agreement for Professional Services for 2021-22 attached as Exhibit #21-229.

## **6. Burlington County Educational Services Unit Non-Public Contracted Services 2021-22**

The Burlington County Educational Services Unit has provided services on behalf of Moorestown Township Public Schools to non-public schools pursuant to the requirements of NP Chapters 192/193, Chapter 226 (Nursing) and IDEA.

MOTION:

I recommend that the Board approve the agreements, attached as Exhibit #21-230 with Burlington County Educational Services Unit for non-public Chapters 192/193, Chapter 226 (Nursing) and IDEA services for 2021-22.

## **7. Burlington County Educational Services Unit Resolution**

The Burlington County Educational Services Unit was formed to coordinate and provide certain services for local school districts in Burlington County. Approval of the following Joint Transportation Agreements will allow Moorestown to participate in transportation services coordinated through this program.

MOTION:

I recommend that the Board approve Burlington County Educational Services Unit Joint Transportation Agreements for 2021-22, as listed in Exhibit #21-231.



**8. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition students as amended in Exhibit #21-232 to reflect a school change.

**9. 2021 ESEA Consolidated Grant Amendment #1 Application**

The Moorestown Township Public Schools’ Revised ESEA Consolidated Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,415	\$0	\$18,415	\$133,490	\$0	\$133,490
Title IIA	\$90,067	\$6,769	\$96,836	\$148,079	\$11,129	\$159,208
Title III	\$0	\$0	\$0	\$10,298	\$0	\$10,298
Title IV	\$12,812	\$963	\$13,775	\$22,113	\$1,662	\$23,775
Total	\$121,294	\$7,732	\$129,026	\$313,980	\$12,791	\$326,771

MOTION:

I recommend that the Board hereby authorize the submission of the Revised ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA amendment application.

**10. Extended Day Care (EDC) Tuition Rates 2021-2022**

MOTION:

I recommend the Board approve the 2021-2022 Extended Day Care (EDC) tuition rates attached as Exhibit #21-233.

**Approval of Items 1 – 10:**

Moved by: Ms. Romano      Second: Dr. Alberti      Vote: 9 - 0

**D. Employee Relations**

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 and 2021-2022 school year.

**1. Appointments**

**Administrative Staff**

- a. Dr. Karen Benton, as the Director of Curriculum, Instruction and Innovation. Her annual salary will be \$160,000 prorated, effective July 12, 2021 through June 30, 2022.

### **Professional Staff**

No actions recommended at this time.

### **Support Staff**

- b. Michael Kringler, Full Time Paraprofessional at the High School at an annual salary of \$16,108.07 (prorated) Column Para AA/BS, Step 1 Paraprofessional Salary Guide effective March 22, 2021 through June 30, 2021 (**corrected start date from April 12, 2021**).
- c. Jorge Martinez, Bus Driver for the Transportation Department. Mr. Martinez's hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated, effective April 28, 2021 through June 30, 2021.

## **2. Leave of Absence and Extension to Leave of Absence**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Jessica Herb, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence May 10, 2021 through June 30, 2021.
- b. Erica Mahan, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 19, 2021 through June 30, 2021.
- c. Katherine Kaubin, Special Education Teacher at the Middle School, an extension to an unpaid Child Rearing Leave of Absence May 4, 2021 through June 30, 2021.
- d. Caisse Gore, Language Arts Teacher at the Middle School, an extension to an unpaid Family Medical Leave of Absence April 1, 2021 through June 30, 2021.
- e. Paige Morgan, English Teacher at the High School, a paid Medical Leave of Absence March 22, 2021 through April 18, 2021; unpaid Family Medical Leave of Absence April 19, 2021 through April 30, 2021.
- f. Christine Rivera, English Teacher at the High School, a paid Medical Leave of Absence April 12, 2021 through June 30, 2021.

### **Support Staff**

- a. Michelle Molz, Paraprofessional at the George Baker Elementary School, an unpaid absence March 31, 2021.
- b. Monica Robinson, Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence April 26, 2021 through June 30, 2021.
- c. Michelle Hamilton, Paraprofessional at the Upper Elementary School, an unpaid absence April 23, 2021 through April 28, 2021.

### 3. Change of FTE/Location

#### Administrative Staff

No actions recommended at this time.

#### Professional Staff

- a. Erin Shaw, .3FTE Reading Support Teacher at the High School to a .4FTE at the High School and Middle School at an annual salary of \$33,275.00 (\$8,319.00 increase) prorated, Step 11 Column MA, effective March 29, 2021 through June 30, 2021 (Funded by ESEA).

#### Support Staff

No actions recommended at this time.

### 4. Retirements

#### Administrative Staff

No actions recommended at this time.

#### Professional Staff

- a. Patricia Warne, a Special Education Teacher at the Middle School, after 13 years of service to the District, effective July 1, 2020.

#### Support Staff

No actions recommended at this time.

### 5. Resignations

#### Administrative Staff

No actions recommended at this time.

#### Professional Staff

- a. Nicole Talarico, a Special Education Teacher at the George Baker Elementary School, effective June 30, 2021.

#### Support Staff

- a. Marcos Crespo, Bus Driver for the Transportation Department, effective April 1, 2021.
- b. Madelyn McMahon, Child Caregiver for the Extended Day Care Program, effective April 11, 2021.

### 6. Extension of Contract

#### Administrative Staff

No actions recommended at this time.

**Professional Staff**

- a. Abby Soleil Bucci, a Long Term Substitute Language Arts Teacher at the Middle School, effective April 2, 2021 through June 30, 2021.
- b. Nicole Dimitri, a Long Term Substitute Special Education Teacher at the Middle School, effective May 7, 2021 through June 30, 2021.
- c. Erica Rager, a Long Term Substitute English at the High School, effective April 2, 2021 through June 30, 2021.

**Support Staff**

No actions recommended at this time.

**7. Salary Correction**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Meredith Salmon, a Paraprofessional at the George Baker Elementary School. An annual salary correction from \$16,408.07 to \$16,108.65 effective January 11, 2021 through June 30, 2021.

**8. Reappointment**

**Administrative Staff**

- a. Approve the submission draft of the 2021-2022 employment contract of James Heiser, Business Administrator/Board Secretary contract to the Burlington County Executive Superintendent's Office.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

No actions recommended at this time.

**9. Substitutes - Exhibit #21-234**

**10. Movement on Salary Guide - Exhibit #21-235**

**11. Anticipated HS and MS Athletics - Exhibit #21-236**

**12. Professional Development Presenters - Exhibit #21-237**

- 13. **High School Volunteer** - Exhibit #21-238
- 14. **Summer Enrichment Staff** - Exhibit #21-239
- 15. **Clubs** - Exhibit #21-240
- 16. **Middle School Baseball 1:1 Paraprofessional** - Exhibit #21-241
- 17. **2021-2022 Reappointments** - Exhibit #21-242
  - a. MAA
  - b. Certificated Tenured Staff
  - c. Non-Tenured Certificated Staff
  - d. Secretaries
  - e. Buildings & Grounds
  - f. Educational Services
  - g. Job Coach
  - h. Non-Affiliated

**Approval of Items 1 – 17:**

Moved by: Dr. Alberti                      Second: Ms. Romano                      Roll Call Vote: 9 - 0

**XV. Suspensions and HIB Report**

- A. Suspensions** – Exhibit #21-243

**XVI. Informational Only**

- A. Enrollment Information** – April 1, 2021

<b>School</b>	<b>2019-2020</b>	<b>2020-2021</b>
High School	1266	1284
Middle School	659	626
Upper Elementary School	918	851
Elementary School	<u>1136</u>	<u>1051</u>
Total	3979	3812

**B. Old Business**

**C. New Business**

**D. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder                      Second: Mr. Weeks                      Vote: 9 - 0

**2. Public Comment**

- a. Melissa Burns of 8 Brooks Road stated that everyone is suffering and commented on the budget.

### 3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein      Second: Ms. Romano      Vote: 9 - 0

### XVII. Adjournment – 9:56 p.m.

Moved by: Mr. Weinstein      Second: Mr. Fairchild      Vote: 9 – 0

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary